

**AGENDA – QUARTERLY MEETING of the NEBRASKA BRAND COMMITTEE**

**Tuesday June 16, 2020  
8:00 a.m. CST  
Location of Meeting  
Peppermill Restaurant  
Meeting Room  
502 US -20  
Valentine, NE 69201**

*All agenda items are for discussion and action will be taken as deemed appropriate. The Committee reserves the right to go into closed session in accordance with Neb.Rev.Stat. §84-1410.*

**Call to Order**

- Pursuant to Neb.Rev.Stat. §84-1412(8) a current copy of the Nebraska Open Meetings Act is posted in the meeting room at a location accessible to members of the public.
- Roll Call
  - Adam Sawyer Present
  - Jay Martindale Present
  - Terry Cone Present
  - Chris Gentry Present
- **Adoption of Agenda**
  - Chris Gentry moved to adopt the agenda as presented.
  - Jay Martindale seconded the motion.
  - No discussion
  - Adam Sawyer    yes
  - Jay Martindale   yes
  - Terry Cone       yes
  - Chris Gentry     yes
- **Current Business**
  1. Introduction of Attendees
    - Adam Sawyer-Chair Nebraska Brand Committee
    - Chris Gentry- Vice Chair Nebraska Brand Committee
    - Jay Martindale- Nebraska Brand Committee Member
    - Terry Cone- Nebraska Brand Committee Member
    - John Widdowson-Executive Director, Nebraska Brand Committee

Brent Deibler- Area 4 Investigator  
Dean Anderson- Registered Feedlot Inspector  
Kortnie Shafer- South Supervisor  
CJ Fell- Area 3 Investigator  
Dave Horton- Chief Investigator, Nebraska Brand Committee  
Becki Vineyard- Office Manager, Alliance  
Mark Fahleson- Legal Counsel  
Melody Benjamin- Nebraska Cattleman  
Tom Hughson- Area 2 Investigator  
Cody Waite- West District Supervisor  
Danna Schwenk- IT Coordinator  
Marie Farr- Chairman, Nebraska Cattlemen  
Shawn Hanks- South East Supervisor  
Kayla Jessie North Supervisor

2. Approval of March 17, 2020 Meeting Minutes

Terry Cone moved to Approve the minutes, as presented  
Chris Gentry Seconded the motion

Adam Sawyer	yes
Jay Martindale	yes
Terry Cone	yes
Chris Gentry	yes

3. Consideration and Acceptance of Financial Statements

Becki discussed comp-time reductions.

John and Becki presented information on the biennium budget and current financial reports. They along with Adam will work on creating some in house reports for the committee to review. Monthly financial reports will be sent to the committee members.

Terry Cone moved to accept the financial statements  
Jay Martindale seconded the motion

Adam Sawyer	yes
Jay Martindale	yes
Terry Cone	yes
Chris Gentry	yes

4. Nebraska Brand Committee Policy, Rules and Regulations Review and Updates

John presented several areas that could be updated through policies and rules and regulations. Mark explained how the process works to get these changed.

The committee gave direction to move forward with requiring 48 hours notice before an inspection will be done.

5. Legislative Updates

John discussed that little has happened due to the Covid-19 situation. Will move forward toward the hopeful creation of the task force. (see attached)

6. Staff Updates and Ratification of Personnel changes

Dave presented the changes to personnel.

Adam moved to table the vote until after executive session.

7. Estray Reports

Estray reports were presented by Dave.

Jay Martindale moved to transfer \$3785.09 to the School Fund.

Adam Sawyer seconded the motion.

Adam Sawyer	yes
Jay Martindale	yes
Terry Cone	yes
Chris Gentry	yes

8. Strategic Plan Review

John presented the Tragic Plan and its progress.

No action was taken by the committee.

9. Fee Schedule Review and Discussion

Discussion occurred with respect to when and if to raise the surcharge.

Terry Cone moved to increase the surcharge to \$20.00 effective July 1, 2020.

Chris Gentry seconded the motion.

Adam Sawyer	yes
Jay Martindale	yes
Terry Cone	yes
Chris Gentry	yes

John will update the committee if this will be an issue with current technology.

10. Executive Session: To Receive Legal Advice Related to Potential or Anticipated Litigation, Legislative, Personnel matters and Review of Special Projects

Chris Gentry moved to go into closed session, for the protection of the public interest, to receive legal advice with respect to potential and/or threatened litigation.

Adam Sawyer seconded the motion.

Adam Sawyer     yes

Jay Martindale   yes

Terry Cone       yes

Chris Gentry     yes

Entered closed session at 11:12 a.m.

At the conclusion of the closed executive session at 12:05 p.m. the Committee re-entered public session for the continuation of Committee business.

Terry Cone moved to come out of closed executive session.

Seconded by Adam Sawyer

Adam Sawyer     yes

Jay Martindale   yes

Terry Cone       yes

Chris Gentry     yes

Adam Sawyer moved to suspend rules to move line item 16 up on the agenda

Terry Cone seconded the motion

Adam Sawyer     yes

Jay Martindale   yes

Terry Cone       yes

Chris Gentry     yes

16. Hearing requested by Shannon Nelson pursuant to Neb.Rev.Stat. §54-192 (5)

Mr. Nelson requested the hearing be held in closed session.

Terry Cone moved to go into closed session as requested by Mr. Nelson

Jay Martindale seconded the motion.

Adam Sawyer     yes

Jay Martindale   yes

Terry Cone       yes

Chris Gentry     yes

Entered closed session at 12:13 p.m.

Neb.Rev.Stat. §54-192 (5) hearing held in closed session.

At the conclusion of the closed session for the hearing at 1:15 p.m. the Committee re-entered public session for the continuation of Committee business.

Jay Martindale moved to come out of closed session.

Adam Sawyer seconded the motion.

Adam Sawyer    yes  
Jay Martindale    yes  
Terry Cone    yes  
Chris Gentry    yes

11. Technology Report (IT Coordinator Danna Schwenk)

Danna updated on the progress of interactive advancements and the timekeeping app. Also discussed updating iPads to cellular devices.

12. Investigators Reports

(see attached)

- A. Tom Hughson
- B. C J Fell
- C. Brent Deibler

13. Registered Feedlot Inspector Report (Dean Anderson)

(see attached)

14. District Supervisors Reports

- A. Kortnie Shaffer (see attached)
- B. Cody Waite (see attached)
- C. Shawn Hanks and Kayla Jesse were welcomed to their new positions.

15. Executive Directors Report.

John discussed the leadership and supervisor teams and the evolution of the area supervisor positions.

16. Terry Cone moved to take line item number 6 off the table and ratify changes as presented.

Chris Gentry seconded the motion.

Adam Sawyer    yes  
Jay Martindale    yes  
Terry Cone    yes  
Chris Gentry    yes  
No discussion

17. Adam Sawyer moved to move into closed session for the protection of the public interest and to receive legal advice.

Terry Cone seconded the motion

Adam Sawyer    yes  
Jay Martindale    yes  
Terry Cone    yes  
Chris Gentry    yes

Moved into closed session at 2:50 p.m.

At the conclusion of the closed executive session at 3:10 p.m. the Committee re-entered public session for the continuation of Committee business.

Terry Cone moved to come out of closed session

Jay Martindale seconded the motion

Adam Sawyer     yes

Jay Martindale   yes

Terry Cone        yes

Chris Gentry     yes

19. Discussion occurred regarding unpaid cash funds on inspections and how to proceed in collecting these funds.

**20. Public comment**

No public comment

**21. Adjournment**

Chris Gentry moved to adjourn the meeting.

Adam Sawyer seconded the motion.

Adam Sawyer     yes

Jay Martindale   yes

Terry Cone        yes

Chris Gentry     yes

The meeting adjourned at 3:45 p.m.